Grading Submission Form

FCG FORENSIC CARD GRADING

Please ship all cards to:
FCG
780 W. Debbie Ln. Ste. #201
Mansfield TX. 76063

Return Shipping **Residence or Business Only**	Fed Ex Rates				Shipping Selection	Return Insurance
Name	# Cards	2 Day	Saver	International	One selection per order	Based on total declared value of your order
Address	1-15	$28	$19	$50	2 Day	$1-$500 $10
Apt/Suite	16-24	$36	$29	$60	Saver	$501-$1,000 $20
City/State	25-48	$52	$39	$78	International	$1,001-$2,000 $40
Zip	49-72	$65	$54	$108		$2,001-$3,000 $60
Phone	73-100	$90	$72	$165	Total Cards _____	$3,001-$4,000 $80
Email						Each additional $1,000 over and above $4,000 add $20

Do your best to accurately describe each card,regardless the labeling team is responsible for ensuring accurate labeling of each card

#	Year 2020/2020-2021	Set Name Bowman Draft Panini Prizm	Card Description Chrome Draft Pick Auto, Red Refractor Prizms Silver	Player Name(s)	Card #	Auto Y/N	Declared Value	Office Use Only
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

Billing Information

Name on Card

Billing Address

City State & Zip

Card Number

Expiration/CVV

Cards will not be graded unless accompanied by payment information

Service Options

STANDARD LEVEL 10 DAYS OR LESS

$20 per card

Guaranteed 10 business days or less from the time the cards arrive at our office to the time they ship out.

Totaling Your Invoice

Total Cards _____

Cost Per Card _____

Sub Total _____

Shipping
See rates on top of page _____

Insurance
See rates on top of page _____

Texas Residents Add _____
8.25% Sales Tax

Final Total _____

ALL ORDERS ARE BACKED BY OUR 10 BUSINESS DAY GUARANTEE
----------PLEASE REFER TO TERMS ON PAGE 3----------

If submitting more than 12 cards use the second page of this form and be sure to print and include with your order

Signature: _____ **Date:** _____

Name:_____ Card Submission Continued (page 2) **Page 2 Order#** Office Use Only

#	**Year** 2020/2020-2021	**Set Name** Bowman Draft Panini Prizm	**Card Description** Chrome Draft Pick Auto, Red Refractor Prizms Silver	**Player Name(s)**	**Card #**	**Auto Y/N**	**Declared Value**	**Office Use Only**
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
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28								
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39								
40								

If more space is required please use a second order form starting with #1
Be sure to enter your name and info on the second form and print and include with your order

Terms and Conditions

1. All submissions must be addressed to Forensic Card Grading, and shipped to 780 W. Debbie ln. Ste/ #201m Mansfield, TX. 76063 Failure to properly address your package can lead to delayed turn times and or lost cards. It is the sole responsibility of the submitter to ensure proper delivery to our office. FCG will not be held responsible or liable for any cards that are lost in transit to our office for grading. All submissions must be accompanied by a properly filled out submission form, failure to do so can create delays and cause your order to be null and void.
2. Please take precautions in how you package your cards for delivery to our office. We suggest placing your card(s) in a penny sleeve in addition to a rigid plastic holder to prevent against damage during shipping. Placing your cards between a rigid surface such as hard cardboard and securing the cards with a rubber band or painters tape, along with bubble wrapping the empty areas in your box to prevent against movement during shipping. These are merely suggestions, ultimately it is the responsibility of the submitter to ensure safe delivery of cards to our office. FCG will not be held liable for any damages to cards that can be reasonably proved occurred prior to arriving at our office.
3. Currently we are able to facilitate cards ranging from 35pt (standard thickness) up to 180pt. Any oversized or undersized cards will not be graded and returned to sender at senders expense, no grading fee will be charged.
4. It is imperative that you include your order form (all pages) with your package. Failure to do so can and will lead to delay in processing and potentially lost cards.
5. All orders are backed by our 10 business day guarantee. If not graded and return shipped in 10 business days or less, your order is free of charge. Business days are Monday-Friday and exclude all Federal holidays. The first full business day after receipt is considered day 1, with the day the cards are return shipped counting as fulfillment of our 10 business day guarantee.

6. All card order forms must include payment information. At present we are accepting all major credit cards; VISA, AMEX, DISCOVER, MasterCard. Billing will occur at the time of grading. In the event of a declined credit card FCG will notify client one time in writing by email, using the email address provided on your order form. From the time of notification if a period of 90 days elapses without payment FCG reserves the right to sell the cards without notification in an attempt to recover our service fee. In the event of a declined charge FCG reserves the right to run the credit card provided at any time without additional notice until the funds are successfully processed.
7. If FCG deems a card to have been trimmed or altered in any way, or suspect any alteration, FCG will notify client in writing of suspected alteration. This card will not be assigned a grade or slabbed, however the card will be billed at the service level selected and returned to submitter.
8. If an autograph is present on the card submitted, whether the order form is marked Autograph yes or no, an autograph grade will be assigned. Please note we do not authenticate autographs, autograph grade is based on the clarity of the autograph itself. FCG makes no warranties as to the authenticity of the graded autograph.
9. From time to time FCG will post pictures of customer cards on social media, including but not limited to Facebook, Instagram, Twitter. If you would like for your cards to NOT be posted you may opt out by placing a note anywhere on page 1 of the order form.
10. Please be sure to provide accurate return information at the top of page 1 on your order form. Failure to provide correct and accurate return address can lead to lost or damaged cards. FCG will be held harmless if packages/cards are lost stemming from submitter providing incorrect return delivery instructions.
11. All cards are currently return shipped using FedEx, at any time, without notice FCG reserves the right to change carriers. In the event of a change in carriers the rates quoted on the top of page 1 will apply. We currently offer a 2 day and Saver option for return packages. In the event that submitter fails to indicate which service level they wish to utilize, FCG will default to the saver option and bill for shipping according to the chart on top of page 1.
12. Return shipping insurance is mandatory on each return package. Submitter will indicate on each card the "declared value" of each card submitted, and total the declared value of each card for the purpose of calculating the cost of return shipping insurance. In the event of a claim stemming from lost or damaged card(s) actual market value as reasonably determined by FCG will be used for the purpose of settling the claim with submitter. In the event that submitter does not elect insurance coverage FCG will not reimburse client for any losses stemming from damage to card(s) here at our office or during return shipping. Please make sure to select the appropriate amount of coverage.
13. By submitting cards to FCG for grading your are hereby agreeing to the terms set forth in this agreement. Submitter further agrees that any controversy or claim arising out of or relating to this agreement, or breach thereof, shall be settled by arbitration administered by a single arbitrator mutually agreed upon through The American Arbitration Association, with jurisdiction in the state of Texas. The PARTIES agree that (i) no arbitration proceeding hereunder whether a CONSUMER DISPUTE or a BUSINESS DISPUTE shall be certified as a class action or proceed as a class action, or on a basis involving claims brought in a purported representative capacity on behalf of the general public, other customers or potential customers or Persons similarly situated, and (ii) no arbitration proceeding hereunder shall be consolidated with, or joined in any way with, any other arbitration proceeding. THE PARTIES AGREE TO ARBITRATE A CONSUMER DISPUTE OR BUSINESS DISPUTE ON AN INDIVIDUAL BASIS AND EACH WAIVES THE RIGHT TO PARTICIPATE IN A CLASS ACTION.
14. If client incorrectly totals their invoice FCG reserves the right to bill for the correct amount without notification of the change. FCG will however provide customer with a fully itemized invoice/receipt with correct charges.
15. All return packages will be sent FedEx, no exceptions. Return shipping address must be a physical address, no PO Boxes.